

Date: 04.09.24

Place: Ooty

To: The Managing Director

Through: Deputy Managing Director

Senior Vice President – Production

From: Factory Manager, HBI Ooty

Sub: Request for approval for scrapping of obsolescence assets which are not usable and non-repairable-
Reg

Dear Sir,

We intend to scrap the obsolescence assets which are not usable and non-repairable from HBI Ooty for regulatory requirement. In this regard, we sincerely request your approval for transfer of obsolescence assets to scrap yard.

S.No	Asset Description	Quantity	SAP asset number	Year of Purchase / SAP entry date	WDV/ Current Value per unit (INR)
1	WATER PURIFIER MULTIFUNCTIONAL	1	41000038	10/10/2005	-
2	WATER PURIFIER COMMERCIAL	2	41000037	10/10/2005	-
3	VOLTAS REFREGIRATORS 165LTR FOR AC DOCTOR	1	31000351	19/04/2006	302
4	GODREJ – REFRIGERATOR	1	31000045	01/02/2000	-
5	300 LTRS GODREJ REFREGIRATOR	1	31000069	09/09/2004	698
6	CANTEEN CHAIR FIBRE MAKE - 40 NOS	1	52000046	06/01/2010	-
7	LAWN MOVER	1	41000296	14/03/2014	2,275
8	INDUSTRIAL LOCKER 6 LOCKERS	1	51000015	01/01/2000	-
9	VOLTAGE STABILISERS 2 KVA	1	21000247	01/01/2000	-
10	RUSSEL	1	51000016	17/07/2000	-
11	BPL	1	41000014	13/08/2000	-
12	BENCH TOP PH METER	2	21000330	01/11/2004	1,797
13	STAND ALONE LAMINAR AIR FLOW UNIT	1	21001980	15/09/2008	13,648
14	MICRO PROCESSOR BASEDD CONDUCTIVITY METER	1	21001972	10/07/2008	1,116
15	DEEP FREEZER -20 VERTICAL TYPE	1	31000880	08/08/2012	24,120
16	DEEP FREEZE-700C CAP:300L,HORIZONTAL TYP	1	31000472	25/01/2009	14,996

17	DATA LOGGER WITH ALARM SYSTEM	15	21002358	22/03/2012	4,796
18	THERMAL CYCLER - EPPENDORF AG (PCR MACHINE)	1	21002084	21/10/2009	25,560
19	CIRCULAR CHART RECORDERS-21 CFR	21	21002362	31/08/2011	16,065
20	LAB CHAIRS (GMP MODEL)	4	51000768	03/05/2013	1,935
21	1 NO WATER BATH SHAKER WITH ACCESSORIES SUPPLIED B	1	21000312	21/05/2003	-
22	GODREJ - REFRIGERATOR	1	31000041	20/11/2000	-
23	300 LTRS GODREJ REFREGIRATOR	1	31000069	09/09/2004	697
24	ROLLER CULTURE APPARATUS	3	21000301	27/01/2004	57,859
25	ROLLER CULTURE APPARATUS	1	21000322	24/04/2004	23,972
26	MICRO-MIST PORTABLE FOGGER CAPACITY 5 LT	4	21002017	31/07/2008	5,641
27	FOGGER FOR FUMIGATION	2	21003875	03/02/2017	16,834
28	FOGGER FOR FUMIGATION	2	21003876	03/02/2017	16,834
29	FILTER HOUSING UNIT	1	21002936	26/03/2014	7,531
30	SS WASTE BINS	8	21002210	28/01/2011	3,657
31	STANDALONE VERTICAL DOWN-LAFU	1	21002030	31/07/2008	15,629
32	VIAL CRUSHER NS-220	1	21002063	30/05/2009	4,869
33	PRESSURE VESSEL 50LTRS	2	21000334	25/02/2005	2,191
34	LAMINAR AIR FLOW UNIT	1	21000222	01/01/2000	-
35	LAMINAR AIR FLOW UNIT	1	21001797	16/08/2006	7,675
36	PAPER SHREDDER (PS-400)	1	41000299	15/10/2013	2,748
37	SLOTTED ANGLE RACKS	6	21000347	10/07/2005	-
38	EPPENDORF SET	1	21000245	01/01/2000	-
39	WEIGHING BALANCE (1000 GMS)	1	21001970	26/06/2008	2,102
40	SLOTTED ANGLE RACKS	6	21000347	10/07/2005	-
41	HEAT EXCHANGER UNIT	1	21000204	01/01/2000	-
42	LN 2 STORAGE CONTAINER 240 LT	1	21000220	01/01/2000	-
43	PERISTALTIC PUMP	2	21002023	08/12/2008	12,616
44	TRANSFORMER 500 KVA	2	24000332	25/10/2008	43,182
45	PURE STEAM GENERATOR - 400 KG/HR	1	21001487	26/04/2006	38,189
46	UV LIGHT FIXTURE WITH ACCESSORIES	2	24000367	31/10/2011	13,895
47	INDUSTRIAL VACUUM CLEANER	1	21000271	01/01/2000	-
48	SERVO VOLTAGE STABILIZER	1	21000166	01/01/2000	-
49	ULTRA FILTRATION SYSTEM	1	21000319	17/07/2004	22,620
50	CHIMNEY STACK MONITORING SYSTEM-201011	1	21002175	01/09/2010	8,857

51	HOPT WATER CALORIFIER WILL ALL ACCESSORIES	1	21000178	01/01/2000	-
52	SYNCHRONIZATION OF DG PANELS (2 X 250 KVA AMF)	1	21003238	20/12/2014	104,147
53	AIR CURTAIN	3	24000338	20/11/2008	2,906
54	STEAM BOILER THERMAX MAKE	1	21003668	19/10/2015	136
55	DEGASER AND ACCESSORIES FOR DM PLANT 20	1	21003174	20/05/2014	62,426
Total cost of scrapped items					5,84,521/- (Zero value as an obsolescence assets)

Enclosures:

1. Obsolescence assets to scrap yard (Certificate of opalescence).
2. Asset transfer form as per (Ref. SOP No.: FIN/001, Section 4.6.4)